**Sky Valley Country Club**

A full-services, semi-private country club

Controller Position Available:

* Full time, year-round, salaried management position
* Benefits include vacation, insurance and flexible spending plan and club facilities use

Qualifications:

* At least a four-year college degree in accounting, five years of experience, preferably in a club environment

Responsibilities:

* Oversee general accounting and financial reporting according to GAAP
* Control over all accounts receivables, payables, payroll, revenue and expense recording and cash flow controls
* Involvement in human resource requirements, information technology needs and membership sales and support
* Oversight of Internal Control Systems, asset management, insurance coverages and financial policies
* Planning and control of budgeting, tax reporting (with outside CPA)
* Select, supervise and train support staff
* Reports to and attends all Finance Committee and Board meetings