

## **CHIEF FINANCIAL OFFICER PROFILE: ROLLING ROCK CLUB LIGONIER, PA**

### **CHIEF FINANCIAL OFFICER OPPORTUNITY AT ROLLING ROCK CLUB**

Rolling Rock Club is actively seeking an experienced Chief Financial Officer to lead the Club's finance, accounting, and IT functions. Will also coordinate HR functions. The role will play an integral part as a strategic thought partner to a well-respected COO and the Club's Board of Directors. The candidate is responsible for ensuring accurate and timely reporting, budget development and management, cash flow and forecasting analysis, internal controls, annual 3rd party audit, payroll, insurance and risk management, and tax compliance. The successful candidate will serve as the staff liaison for the Finance Committee and will attend regularly scheduled Board of Director and Executive Committee meetings.

### **ROLLING ROCK CLUB**

Rolling Rock Club is located 50 miles southeast of Pittsburgh in Ligonier, PA. Founded in 1917 by Richard Beatty Mellon of the Pittsburgh banking family, the private Club offers its members and guests a wide range of outdoor activities including golf, tennis, swimming, fly fishing, clay target shooting, and bird hunting. An atmosphere of casual elegance combined with superb cuisine and comfortable overnight accommodations are longtime hallmarks of the century-old Clubhouse. Members hail from 43 different states and nine foreign countries. Rolling Rock is truly a destination Club.

### **DINING**

The Club has long had a reputation for fine dining. A succession of talented chefs has maintained high standards for superb cuisine complemented by a large, carefully managed wine cellar. A new state-of-the-art kitchen was completed in 2012. In 2016, the Terrace Dining Room and the adjacent Main Dining Room were completely renovated. These formal dining areas are busy year-round, but more casual dining options are available in the Hunt Room, Garden Room and in the Log Bar. Several smaller intimate rooms are also available for private dinners. During the summer months, meals are also served at the pool complex.

### **GUEST ACCOMMODATIONS**

The Clubhouse has 29 overnight rooms for members and guests, as well as a third-floor dormitory with 24 beds. Two guest houses, located within walking distance of the Clubhouse, are also available for use.

### **GOLF**

The original 9 holes were designed by famed architect, Donald Ross in 1917. The club opened nine new holes, designed by Brian Silva, in May 1997. The course is meticulously maintained and supports a relatively light 10,000 rounds of golf annually.

### **FISHING**

The Club's fishing stream starts as an underground trickle high up on the Laurel Ridge above the Clubhouse and cascades down four and a half miles to where it flows into the Loyalhanna Creek. There are 28 designated sections where anglers test their mettle with fly rods and artificial flies. In 2005, two indoor fish hatcheries were constructed where some 20,000 trout are hatched from eggs each year. The stream is stocked throughout the year with four varieties of trout.

## **CLAY BIRD SHOOTING**

Shooting competitions are hosted at the historic Shooting Lodge weekly on Sundays and on holidays. The Shooting Lodge is open every day, and experienced instructors are on hand to assist those who are new to the sport.

## **BIRD HUNTING**

The Club has more than a thousand acres of owned and leased land where members and guests hunt pheasant and chukar over dogs in the company of experienced Club hunting guides. Driven duck and pheasant hunts are also available during the fall and winter hunting season.

## **AQUATICS**

Recently, The Club opened three new swimming pools.

## **TENNIS**

The Tennis program at Rolling Rock Club has been growing in popularity. There are four Har-Tru courts and two hard courts where Pickleball has become a favorite pastime.

## **MISSION STATEMENT**

To preserve the club's legacy and to ensure that its members always maintain the highest standards of stewardship towards the buildings, land, and environment while respecting the employees and supporting the neighboring communities.

## **ROLLING ROCK CLUB BY THE NUMBERS:**

- 10,000 Rounds of Golf Annually
- \$70,000 Initiation fee
- \$12,000 Annual dues
- \$15M Gross Operational Revenue
- \$8M Dues volume
- \$2.9M F&B volume
- 1,340 Members
- 200 Employees (FTE) in-season; 100 off-season
- 64 Average age of members
- Rolling Rock Club is open 7 days/week, 12 months/year

## **CHIEF FINANCIAL OFFICER ROLE OVERVIEW**

The Chief Financial Officer (CFO) Position provides the leadership, the management and vision necessary to ensure the company has the proper operational controls, administrative and reporting procedures, and people systems in place and to ensure financial strength and operating efficiency.

The position accomplishes this through a respectful, constructive and energetic style, guided by the objectives of the company. The CFO should work closely with the COO and the Management Team and perform specific tasks as requested by the General Manager.

The position directly reports to the COO and will supervise: Accounting Manager/IT Manager and Payroll and Benefits Manager. The position will serve as the administrative liaison to all departments and their department managers.

The position will also be integrally involved with the Club's Long Range Planning Committee to work on an updated Strategic Plan and Facility Master Plan to ensure the Club's amenities and programming are relevant for years to come.

## **KEY ATTRIBUTES**

- Leadership capabilities and high EQ
- Strategic thinking and natural "thought partner" style
- Results driven
- Business acumen with strong "dashboard" and KPI/metric focus

- Decision-making ability
- Financial management
- Strong and naturally collaborative style

**CANDIDATE SPECIFICATIONS**

- 7 – 10 years of progressive key financial leadership for an organization, preferably one in the hospitality industry, or possessive of a fundamental understanding of both non-profit organizations as well as the club industry.
- Experience with 501c7 non-profits.
- Proficiency in club software for finance and accounting.
- Experience with construction and renovation projects.
- Experience in multi-unit operations.
- Demonstrated strong oral, written and interpersonal communication skills.
- Team-oriented and able to meet deadlines.
- Charismatic, influential leadership with the ability to mentor and lead others.

**EDUCATIONAL QUALIFICATIONS**

- Bachelor’s Degree from a four-year college or university with a concentration in Finance, Accounting or Business.
- 7-10 years of professional finance/accounting experience with 3+ years at a Controller level.
- CPA STRONGLY preferred; CHAE a plus.
- Preference to individuals involved in the CMAA with career aspirations to be a Certified Club Manager (CCM).

**SALARY AND BENEFITS**

Salary is open and commensurate with qualifications and experience. The club, along with the typical HFTP benefits, offers an excellent bonus and benefit package.

**INSTRUCTIONS ON HOW TO APPLY**

Please upload your resume and cover letter, in that order, using the link below. You should have your documents fully prepared to be attached when prompted for them during the online application process. Please be sure your image is not present on your resume or cover letter; that should be used in your LinkedIn Profile.

**Prepare a thoughtful cover letter addressed to Rolling Rock Club search committee/Mr. Matt Oggero, COO** and clearly articulate your alignment with this role and why you want to be considered for this position at this stage of your career and why RRC and the Ligonier, PA area will be beneficial to you, your family, your career, and the Club if selected.

***You must apply for this role as soon as possible but no later than Wednesday, October 20, 2021. Candidate selections will occur in late October with first Interviews expected in early November and second interviews a short time later. The new candidate should assume his/her role in early January 2022.***

**IMPORTANT:** Save your resume and letter in the following manner:

“Last Name, First Name - Resume” &  
 “Last Name, First Name - Cover Letter, Rolling Rock Club”  
 (These documents should be in Word or PDF format)

Note: Once you complete the application process for this search, you are not able to go back in and add additional documents.

[Click here](#) to upload your resume and cover letter.

If you have any questions, please email Katy Eliades: [katy@kkandw.com](mailto:katy@kkandw.com)

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